

Shipping Live Cells to abm – International Licensors

Package Preparation

- Please prepare 2-3 T75 or T25 flasks for each cell line at varying densities, based on their growth properties.
- Fill flasks with complete medium (*to displace gas, slow metabolism and reduce cell agitation*) and tightly seal lid with paraffin to prevent spillage.
- Clearly and adequately label all flasks (*we advise using adhesive labels*).
- Ensure all flasks are shipped as securely as possible, taped down and padded inside a protective box to avoid movement and damage during shipment. Live cells should be shipped at room temperature. *If the total weight of your package is $\geq 10\text{kg}$, please contact **abm** prior to shipment.*

Shipping Procedure

1. Please specify the address your flasks will be shipped from and provide this to **abm**.
2. **abm** will then provide you with the following shipping documents to print:
 - Waybill Part A – print three (3) copies
 - Waybill Part B – print three (3) copies
 - Commercial Invoice – print three (3) copies
3. Insert all copies of Waybill Part A, Waybill Part B, and the Commercial Invoice into a transparent pouch, adhered onto the package (*this may also be provided upon pickup by FedEx*)
4. Call your [local FedEx facility](#) to schedule the Express Pickup, with reference to the Waybill number provided by **abm**. For international licensors, we advise shipping on **Friday**.

*If you wish to use an alternative courier/carrier, please contact **abm** prior to shipment.*